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**Job Specification**

**Sweet Peas Crèche Assistant (CA/06/21)**

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| **SKILLS AND EXPERIENCE** |
| **Criteria** | **Essential** | **Desirable** |
| Education & Qualifications | * A minimum of Level 3 or equivalent Childcare qualification
 | * Level 5 Diploma for Children’s Care, Learning and Development or equivalent
* Qualification in Child Protection
* Qualification in First Aid
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| Experience | * A minimum of 2 years’ relevant practical crèche experience of working with children, demonstrating your ability to relate well to children and their parents
* Up-to-date Safeguarding Training
 | * A minimum of 3 years’ relevant practical crèche experience of working with children, demonstrating your ability to relate well to children and their parents
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| Knowledge/Skills | * An awareness of vulnerable families and a good understanding of the issues children living in difficult situations will encounter
* Good planning and organisational skills
* Excellent communication skills
* Competence in the use of Microsoft Office
 | * Knowledge of current legislation when working with children, particularly their safeguarding
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| Personal Attributes | * The capacity to handle pressure and to be adaptable to changing demands
* Work flexibly as part of a team, and able to use judgement and initiative
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| Other Requirements | * You will be subject to a satisfactory Enhanced Access NI Check.
* You will be required to work unsocial hours, including evening and weekend work.
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| Experience | Demonstrate experience in the following: * At least 2 years’ relevant practical crèche experience of working with children
 | * Qualification in safeguarding children
* Qualification in Child Protection
* A Qualification in First Aid
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| Knowledge and Skills | * An awareness of Domestic Violence and a good understanding of the issues children living in Domestic Violence situations will encounter
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* Competence in use of Microsoft Office
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